



KING ACADEMY

P.O. BOX 250

Harbour Breton, NL

A0H 1P0

TELEPHONE 709-885-2319

FAX 709-885-2161

Website: www.k12.nf.ca/kingacademy

King Academy



Parent/Student Handbook

2016-2017

www.k12.nf.ca/kingacademy

Allergy Alert



Allergies pose serious health risk for some children and adults. It is important for parents and caregivers to talk with their children about their own and other children's allergies.

It is important that you make yourself aware of items that are not allowed at school and that you follow through on these alerts each day. Parents and caregivers of children with allergies are asked to contact the school office as soon as the child begins school. There is space on the student registration form for this information.

Students and teachers in our school have serious allergies to; **Nuts, Scents, Eggs and Latex.**

Please check your classroom supplies, and ingredients of all foods before sending an item to school with you child.

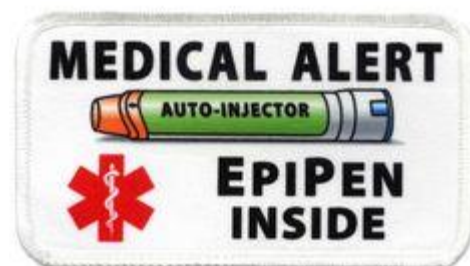


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Arrival and Visiting the School

In our on-going effort and commitment to maintaining a safe and caring school environment, the following procedures have been in place. We ask that you read this carefully and work closely with the school in our commitment to providing the safest and most productive learning environment possible. King Academy has implemented a new security system within the school, and it is advisable to read the following safety procedures and understand the expectations for visitors to the school.

- The main door will be locked and the lock will be released from the main office. The camera will enable staff in the main office to identify who is at the door and they will be required to be buzzed into the school during the day.
- School doors will be unlocked in the morning when all students will have arrived at the school.
- All students from 7-12 will be expected to enter and leave the school through the main doors once classes have started
- Once visitors have been buzzed into the school they are to report directly to the main office where they will be expected to sign into the school, no visitors are permitted to go directly to a classroom.
- If the parent/guardian wishes to speak to a child, we will make contact with the child's class and ask them to come to the office in an effort to minimize the movement of individuals in our school during class time.
- Volunteers must have on file in the office a copy of a valid and up to date Criminal Records Check.
- Furthermore, please be advised that ***we do not*** release students to any person other than those listed on our school records. If you wish to have your child picked up by someone else, we will require that you authorize the school to add their name to our records.

In the event that there are volunteers /guest presenters etc in the building, they are also asked to report to the main office to wait for the classroom teacher.

Student Attendance

Student attendance at school is essential for their overall success. When students miss valuable class time, they are missing an opportunity to learn and are potentially hindering their chances of success. Therefore, we ask that you:

- Call the school if your child is away sick as soon as possible.
- Ensure children are in school every day unless they are away due to illness or family emergencies.
- Please ensure that students remain in school all day and do not miss time unless the absence is due to illness or a family emergency.
- Students are not permitted to leave the school with anyone other than a parent or guardian unless noted in their student registration form.
- If a student leaves the school without permission, the school will first try to contact the home and then the emergency numbers provided. If the student is not located the RCMP will then be contacted.
- If you receive an automatic message regarding your child's attendance please contact the school.

Student attendance is also a part of our grade 12 graduation policy. Students who have 10 unexcused absences will not be permitted to attend the graduation ceremonies.

Behavioral Expectations

King Academy will provide a safe and caring environment that fosters personal well-being. We have developed a Code of Conduct which outline acceptable behaviours in the school.

Success in developing and maintaining safe schools demands a) the provision of systematic instruction in appropriate behavior; b) the establishment of clear rules and guidelines for conduct; c) the provision of continuous encouragement to students by teachers; d) consistent adherence of the School's and District's Safe and Caring Schools Policy on the part of both teachers and administrators; e) effective partnerships with community agencies and f) the respect of the student's dignity at all times.

A positive approach to discipline takes into consideration the exceptionalities in each student and provides an opportunity for each student to take an active part in his or her academic planning. Behaviors are developmental in nature, and therefore should be dealt with according to the development of the child. Behavior is learned and can therefore be taught.

Sports

King Academy actively promotes and encourages student participation in all extra-curricular activities and believes that these opportunities enable students to build a positive relationship with other students and instils a sense of school pride and belonging amongst the school community. Students who wish to take part in extra-curricular activities are required to follow and comply with school expectations and adhere to school policies. Participation in extra-curricular activities is not a right but rather an extended privilege offered to students again to promote a sense of belonging to our school. The following guidelines are implemented:

- Students who are absent from school on the day of any school sponsored extra-curricular activity will not be permitted to attend these activities. Students must be in attendance on the day of the event in order to participate.
- Students must be keeping up on all academics which includes the completion of tests/assignments and any other piece of assessment prior to taking part.

NOTE: In the event that a student is absent during the day, and parents wish to contact the school to discuss this issue they are welcome to call the school and talk to the Principal or Vice-Principal

When removed from participating in extra-curricular activities, students will have the opportunity to take part in future activities if they can clearly demonstrate they are following expectations on a consistent basis.

"The Warrior Way"

EXPECTATIONS			
Settings	Respect	Responsibility	Safety
			
Outside	Respect equipment and space Show warrior pride outside Respect gender diversity	Clean up after yourself Recycle...Think Green	Prevent/Report vandalism Gather in appropriate areas Enter/Exit in orderly manner
Bathrooms & Fountains	Allow others privacy Graffiti free!	Socialize elsewhere Return to classroom promptly Report deficiencies & concerns	Wash hands Keep water in sink Bully Free
Library & Computer Lab	Work quietly Explore opportunities appropriately Respect equipment Respect work of others	Keep area tidy Replace the things you use Eat and drink elsewhere Leave things in their proper place	Follow procedures for use of equipment Adhere to school/district policies Utilize digital citizenship
Assembly	Remain quiet Keep your eyes on the speaker	Be accountable for your actions Ask questions when appropriate Wait to be dismissed	Keep hands and feet to yourself Sit with your class when required
Gym/Fitness Room	Encourage and include others Moderate voice level	Dress appropriately Eat/drink elsewhere	Learn/follow rules Use equipment appropriately
Bus	Use quiet/mannerly voice Care for the bus	Sit in seat Stay in personal space Keep clean	Follow driver expectations Let driver focus
Classrooms & All Settings	Listen to others Allow others to learn Be polite to others Respect property of others Wear appropriate clothing	Be punctual Come prepared Stay on task to the bell Cell phones stay at home	Keep hands and feet to yourself Use materials appropriately Keep classroom clean
Hallways & Stairwells	Be aware of classes in session Use manners Use polite indoor voice	Keep hallways clean and clear	Walk on the right Keep hallways clear

Bullying

Definition:

Bullying is a conscious, willful and deliberate hostile activity, intended to harm. It usually involves a sense of entitlement - the right to control, dominate, subjugate, and abuse another human being. It included harassment, intimidation, intolerance toward difference and a liberty to exclude - to bar, isolate, and segregate persons deemed not worthy of respect or care.

Prevention:

Bullying shall not be tolerated in this school. Bullying is such a serious issue that it warrants special attention. It is considered a Major infraction in our School Wide Discipline Plan and usually warrants an automatic office referral.



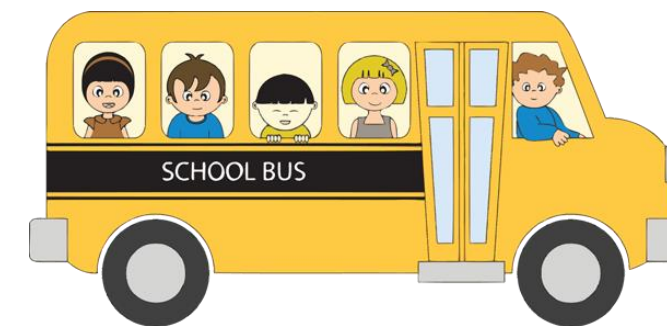
Field Trips

Field trips are supplementary to classroom instruction and are used as part of their evaluation of students. It is important that students be encouraged to participate in the planned trip.

Please note the following:

- In the interest of safety and only in special circumstances, students will be brought directly to the school, and not dropped off at home as the bus is driving through communities. Parents and guardians are required to pick up their child at the school in the event that students are returning after school hours. There will be times when a late bus may be arranged to drop off students and parents will be notified as such.
- All students must have a permission slip signed by parent and a MCP # is required.

Students are expected to be on their best behaviour at all times during the field trips. Whole/part school trips (skating, ball field, fire station) These are trips that take part during the school day. Student must have a signed permission slip to take part. There is no cost to student for these trips.



School Trips

Each year different groups of students will go on numerous trips to various places some of these are day trips while other require students to stay overnight. It is expected that students will follow all school rules for behaviour while on these trips.

Each trip will have a teacher(s) sponsor who will organize all aspects of the trip and is the main contact between the school and parents.

French Trip

The French trips are organized for the French 3200 students. Students will do a combination of fundraising and fees to pay for their trip. More detailed information on this trip will be communicated with students and parent involved in October of the current school year.

Marble Mountain

Students will travel for many sporting events each year. Students will help to raise monies during the year to pay for these trips. Any student travelling for a sporting event must have a signed permission slip before the departure time. (Next trip is scheduled for 2018)



Bullying Behavioral Intervention

The following are suggested steps in cases of bullying behavior:

1. All bullying incidents will be reported immediately to a staff member.
2. Staff member will record all reported bullying incidents and share them with the principal.
3. Parents of both victim and perpetrator will be informed and asked to come to the school for a meeting about the problem.
4. In severe instances, local police will be contacted. The bullying victim and his/her family will be informed of their legal options and right to press charges if applicable.
5. The bullying behavior or threats will be investigated quickly and fully, with both victim and perpetrator informed that the behavior will/must stop immediately.
6. The bullying perpetrator will meet with school counselors, a designated staff member and his/her parents to understand the seriousness of his/her actions and to learn appropriate means of changing behavior.
7. The bully may be asked to make restitution for his/her actions and may be required to avoid future contact with the victim.
8. In serious cases, suspension, expulsion or criminal charges will be considered, with the victim fully informed of all options and actions.
9. If feasible, and if agreed to by the victim, both victim and bully attend separate counseling sessions and then, if appropriate, will meet together with a school counselor to discuss the problem and brainstorm ideas for reconciliation.
10. After the incident has been thoroughly investigated and dealt with, faculty and counselors will monitor both students (including regular "check-ins") to ensure that bullying does not resume or reoccur.
11. A meeting shall be held with all student bystanders to emphasize the importance of not condoning bullying in school and the appropriate course of action should there be future incidents.

Bussing

King Academy shall provide safe, reliable and efficient transportation for students, in accordance with relevant federal and provincial legislation, the Department of Education's School Bus Transportation Policies and Special Needs Transportation Guidelines, and the procedures and guidelines as outlined for this policy.

School bus stops and school bus routes shall be established in accordance with the Department of Education School Bus Transportation policies and are not decided by the school administration.

Student safety on the bus is a priority and their good behaviour is essential. We will be working hard to ensure all our students are able to enjoy their ride to and from school as safely as possible and will be working with the bus drivers to ensure this happens.

Expectations of our students on the bus include:

- Being on time for the bus
- Remaining in their seats until the bus comes to a complete stop.
- Refraining from distracting the bus driver.
- Keeping the bus clean and in good condition, no eating or drinking
- Knowing and understanding bus evacuation and safety rules refraining from bullying and unsafe behaviours.

Student not observing these rules and regulations will be reported to the office and a bus conduct report will be written. Consequences for these violation will be consistent with the School Board Policies. In the event of serious and continuous discipline issues a student may be removed from a school bus.

Lunchtime Bus Passes

T.J. Bussing will take students home for lunch and return them to school if they purchase a lunchtime bus pass.

The cost per month for a lunchtime pass will be:

- 1 Student \$17.00
- 2 Students \$26.00
- 3 or more Students \$30.00
- If you pay for the full year in September you will get one month free.

School Communications

Communication between the school and home is very important. When both groups work together and focus on the needs and success of a student higher achievement is ensured. King Academy utilizes numerous communication methods in an effort to ensure we communicate with everyone.

Website (www.k12.nf.ca/kingacademy)

The school website holds a great deal of information regarding the activities of the school, school policies and links to individual teacher webpages. Teacher webpages include information regarding their courses, assigned homework, and resources to improve learning.

SynreVoice

SynreVoice is an automated message system and requires the internet to work. It is used for many messages that we send out to the school community. It is fast and effective. However it is important that student information is kept up to date. If you ever experience any issues with the SynreVoice system please contact the school.

School

Parents and students should feel free to contact the school with any questions or concern they may have during the school day (8:00-3:30pm)

Performance Alerts

Teachers utilize performance alerts to notify parents when students are experiences challenges in a classroom or course. Each performance alert will be signed by the course teacher and reviewed by administration.

PowerSchool

King Academy uses the PowerSchool program to collect student attendance and assessment information in the seven to twelve section of the school. At the beginning of each school year students and parents are provided with a password to logon to the system. If your password is misplaced contact the school for a replacement. This system allows parents to know exactly what their child is achieving in each course, and if they are missing assigned work.

School Closures

Weather Days

The administration of the school is given the authority to close a school for weather when it is deemed unsafe for student to travel to school. The administrator will communicate with the bus drivers, bus foreman, Department of Transportation, and Gander Weather Office to determine an accurate picture of the current and expected weather and highway conditions.

The administrator will utilize the KA Google classroom, SynreVoice and the radio station to alert students and parents if a decision has been made to close or reopen school.

Please ensure that your information is accurate on the registration forms in September. This will ensure this process is as smooth as possible.

In the event that school is closed for the am session, a further announcement will be made between 11:00 and 11:15 am regarding the afternoon session. This will be done through the KA Google Classroom, SynreVoice and a radio announcement on VOXM.

Power/Water Issues

Again, if school has to be closed unexpectedly for reasons other than weather, parents and students will be notified through the KA Google Classroom, SynerVoice and via VOXM radio announcements.



CDLI

CDLI courses are offered through on-line classes taught by teachers throughout Newfoundland. Enrolment in CDLI courses is limited and offered to students who can clearly demonstrate that they are able to work in a highly independent nature. Students enrolled in CDLI classes must remain diligent in their studies and it is important for parents to ensure they are tracking student progress. Students enrolled in CDLI courses are responsible for keeping the CDLI room in a clean state at all times.

Students enrolled in CDLI classes must ensure they are on time for classes throughout the day. King Academy has made all necessary arrangements for students to be on time for CDLI classes. They are also responsible to advise the Vice-Principal of any requirements that are needed for courses that are not supplied by CDLI.

Students who wish to drop a CDLI course must have first demonstrated that they have done everything possible to experience success in the course. Several expectations students in CDLI classes must complete before consideration will be given to withdraw include:

- A) Being on time for all classes
- B) Attending class regularly
- C) Taking an active part in class (joining discussions; asking questions etc.)
- D) Attending tutorials
- E) Completing all work and tests
- F) Seeking extra help where needed

Students wishing to withdraw from a course must also make their intention to withdraw prior to the drop deadline (Normally Mid-October).

In the event school is closed students should make every possible attempt to attend their online courses.

It is important that parent monitor the information so they can be informed of their child's progress in the current school year.

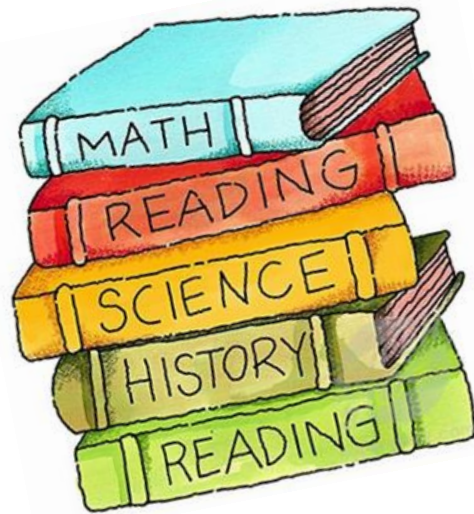
Curriculum Nights

King Academy will hold a meeting with parents early in the school year. The meeting will consist of a general information sessions with all parents and continue with time to meet with the individual teachers.

Throughout the year the school will hold report card meetings with parents how their child is performing with new academic demands. These meetings are very important for the success of your child.

General dates for these meetings:

Curriculum Night	September 29, 2016
Parent/Teacher Meeting	November 24, 2016
Parent/Teacher Meeting	March 23, 2017



District Calendar

September				
Mon	Tue	Wed	Thur	Fri
			1	2
5	6	7 1	8 2	9 3
12 4	13 5	14 6	15 7	16 8
19 9	20 10	21 11	22 12	23 13
26 14	27 1	28 2	29 3	30 4

October				
Mon	Tue	Wed	Thur	Fri
3 5	4 6	5 7	6 8	7 9
10	11 10	12 11	13 12	14 13
17 14	18 1	19 2	20 3	21 4
24 5	25 6	26 7	27 8	28 9
31 10				

November				
Mon	Tue	Wed	Thur	Fri
	1 11	2 12	3 13	4 14
7 1	8 2	9 3	10 4	11
14 5	15 6	16 7	17 8	18 9
21 10	22 11	23 12	24 13	25 14
28 1	29 2	30 3		

December				
Mon	Tue	Wed	Thur	Fri
			1 4	2 5
5 6	6 7	7 8	8 9	9 10
12 11	13 12	14 13	15 14	16 1
19 2	20 3	21 4	22	23
26	27	28	29	30

January				
Mon	Tue	Wed	Thur	Fri
2	3 5	4 6	5 7	6 8
9 9	10 10	11 11	12 12	13 13
16 14	17 1	18 2	19 3	20 4
23 5	24 6	25 7	26 8	27 9
30 10	31 11			

February				
Mon	Tue	Wed	Thur	Fri
		1 12	2 13	3 14
6 1	7 2	8 3	9 4	10 5
13 6	14 7	15 8	16 9	17 10
20 11	21 12	22 13	23 14	24 1
27 2	28 3			

March				
Mon	Tue	Wed	Th	Fri
		1 4	2 5	3 6
6 7	7 8	8 9	9 10	10 11
13 12	14 13	15 14	16 1	17 2
20 3	21 4	22 5	23 6	24 7
27 8	28 9	29 10	30 11	31 12

April				
Mon	Tue	Wed	Thur	Fri
3 13	4 14	5 1	6 2	7 3
10 4	11 5	12 6	13 7	14
17	18	19	20	21
24 8	25 9	26 10	27 11	28 12

May				
Mon	Tue	Wed	Thur	Fri
1 13	2 14	3 1	4 2	5 3
8 4	9 5	10 6	11 7	12 8
15 9	16 10	17 11	18 12	19 13
22	23 14	24 1	25 2	26 3
29 4	30 5	31 6		

June				
Mon	Tue	Wed	Thur	Fri
			1 7	2 8
5 9	6 10	7 11	8 12	9 13
12 14	13 1	14 2	15 3	16 4
19 5	20 6	21 7	22 8	23
26	27	28	29	30

Schedules and Routines

School Calendar

September First Day of School Grad Meeting Curriculum Night No School, Teacher PD	7, 2016 13, 2016 29, 2016 23, 2016	October Walk to Breakfast HOLIDAY No School, Teacher PD Picture Day Grade 9 Curriculum Meeting (Parent/Student) Home Hardware Invitational	7, 2016 10, 2016 13, 2016 17, 2016 19, 2016 21, 2016
November HOLIDAY Parent Teacher Interviews	11, 2016 24, 2016	December Spirit Day Academic Ceremony School Closes for Christmas	20, 2016 21, 2016 21, 2016
January School Open for Classes Midterm Week 23 rd - 27 th	3, 2017 23, 2017	February No School, Teacher PD	13 th , 2017
March No School, Teacher PD Parent/Teacher Meeting	20, 2017 23, 2017	April Ball Hockey Provincial @ King EASTER HOLIDAYS, School Closed School Reopens	6/7, 2017 14, 2017 21, 2017
May Ball Hockey Provincial @ King Grade 12 Graduation HOLIDAY	4/5, 2017 12, 2017 22, 2017	June Last day of Classes High School 10-12 Last day of Classes Junior High School 7-9 Exams Begin 10-12 Exams Begin 7-9 Last Day of School for Students	9, 2017 13, 2017 12, 2017 14, 2017 22, 2017

Daily Schedule

8:30	Busses and Walkers Arrive Breakfast (Monday, Wednesday, Friday)
8:45	Homeroom
8:50	Period One
9:50	Period Two
10:50-11:05	Recess
11:05 - 12:05	Period Three
12:05-12:55	Dinner
12:55	Homeroom
1:00-2:00	Period Four
2:00-3:00	Period Five

Dress Code

King Academy stresses the importance of proper dress for all our students. Students are expected to comply with our dress codes at all times. Please keep in mind that:

- Students must bring proper gym clothes including shorts, track pants and sneakers for use in the gym.
- While in the work shop the dress code is set out by the teacher and students are expected to follow all safety procedures while in the shop.
- Students are not permitted to wear shirts that: have offensive slogans (racial; sexual; promoting alcohol or drugs).
- Caps and jackets are not permitted to be worn in school or classrooms during instructional time.
- Jeans must not be worn low so as to expose a student's buttocks/underwear.
- Dresses and skirts are to be an acceptable length and tops cannot have plunging necklines.

Please note: Any student wearing clothing that is inappropriate, will be required to contact home and have a suitable change brought to the school.

Textbooks/Lockers

King Academy provides textbooks for all students in their courses. These textbooks are free to use but are the property of the school. Students will be assigned a numbered textbook at the beginning of the school year for each course, students are responsible for the care of their books and its return at the end of the year.

Textbooks that are lost are the responsibility of the students. Student who have lost or abused their books will be billed for the replacement cost.

All students are provided with a locker. Locks are available free of charge at the general office if students wish to use them throughout the year and return them in June.

Electronics

King Academy recognizes that technology is an integral resource in the delivery of educational programming and in the operations of the district. However, non-educational electronic devices are detrimental to the teaching and learning environment because they interrupt instruction and learning; compromise the privacy of individuals; may be used to store, retrieve and access information during exams; and, add to the administrative workload of school personnel. The school recognizes that there is a need to limit student use of such devices.

Portable electronic devices will be collected by the classroom teacher at the beginning of each class and returned to the student when the class is over.

Camera functions on cell phones and other devices:

- Are not permitted to be used on school grounds, except with the explicit permission of the school administrator or his/her designate.
- Are not permitted to be used on school buses during the regular school bus trip to and from school.
- May only be used on buses and at locations outside of school during field trips/special events with the express permission of the teacher sponsor or lead staff person for the event.

School administrators have the authority to take electronic devices from students as determined necessary for the effective functioning of the school, and to return to the student or notify the parent/guardian that the device may be picked up from the school.

Students who are misusing their devices during instructional time will be asked to pass over the device to the teacher. If the student does not comply, the student will be sent to the administrator.

The school will not be held responsible for personal electronic devices such as cell phones that are misused, damaged or go missing at school.

Principal's Academic List

During the school year the administration of King Academy will calculate the overall average of students from grades 7 to 12. Students with an overall average of 75% or more will be placed on the Principal's Academic List. This list is posted on our school website at www.k12.nf.ca/kingacademy

PowerSchool

The PowerSchool Parent/Student portal provides parents/guardians and students with quick and easy access to their current marks, assessment information, attendance records, assignment due dates, and school announcements. Parents, guardians and students who have had a chance to use this web-based portal are excited. Parents and guardians are now able to be more in-tune and involved in their children's education.

Each September parents and students will be provided with a password and instruction on how to use the PowerSchool system. In the event that a password is misplaced contact the school.

Websites

King Academy: www.k12.nf.ca/kingacademy
NL School District: www.nlesd.ca
Power School: <https://pschool.nlesd.ca>

Medications

The primary responsibility for the administration of medications to a student rests with the parent/guardian.

The Director of Education authorizes the administration of medications to students by school staff only when:

- The medications are prescribed by a physician;
- The prescribed medications **MUST** be taken during the school day/educational activities and the student's parent/guardian or other authorized adult is not reasonably able to attend the school or event to administer the medication;
- The parent/guardian has provided written consent for the administration of medications and has delivered the medications to the school with appropriate instructions for the administration;

It is not appropriate for the student to self-administer the medication.

When a student becomes ill or has an accident, the office or teacher will contact the parent. Medication or treatment can be administration only by trained school personnel and/or with parent's permission.



Graduation

The grade 12 graduation ceremony this year will be on Friday, May 12, 2017.

The following are a few items concerning the graduation that you should be aware of:

- Mrs. Sandra Hynes will be the teacher co-ordinator for the grad.
- There will be a grad meeting on September 13th.
- Each graduate are required to pay \$280.00. This will cover the cost of decorating, meal, video, graduation gowns and two roses for each graduate. This year's church service will be held at St. Bartholomew's Church and it will start at 5:30 P.M.
- Suppers will begin at 7:00 P.M. The graduate, their guest and their parents are invited to the supper.
- Parents of the graduates are asked to bring along a dessert and a 2L bottle of clear pop. These items should be dropped off on the day of the grad. Please keep in mind when making your desert that we have students with allergies to **Peanuts, Strawberries and Raspberries.**
- The slide show and grand march will not be open to the general public. However, each grad will be given six (6) tickets to invite guests. Four of these (**yellow**) will be used for the admittance to the slide show and grand march. In addition two (**blue**) tickets will be provided to invite guests to watch the grand march only.
- **Note:** Parents and guests attending the supper **do not** need a ticket for the slide show or the grand march.
- The Slide Show will start at approximately 8:30 P.M. and the Grand March will follow at approximately 9:45 P.M. Please note that these times are **approximate.**
- The school will provide 2 roses for each graduate (one for mother and one for their guest) we will not be responsible for purchasing any other roses/flowers that you wish to have (ex. for grandparents, aunts, etc.).

Healthy Eating

King Academy has developed a healthy eating policy. Chips, pop, little Debbie snacks, Power Ade, Gatorade, fruit roll ups, Kool aid jammers, Bessy drinks, Dunkaroos and other snacks that are high in sugar or fat will no longer be sold at our school and students are not permitted to bring them into the school.

We recognize the challenge that this may present to parents who choose to provide recess snacks for their children but we respectfully request that you help us promote healthy eating habits by providing your children with nutritious snacks.

Breakfast Program

For many years King Academy in partnership with Kids Eat Smart and many individual volunteers provide breakfast for all students on Monday, Wednesday and Friday. We always begin the year with a "Walk to Breakfast." Students will be given a sponsor sheet and asked to raise \$10 each \$15 per family to help offset the cost of the breakfast supplies. This year our walk is scheduled for Friday, October 7th.

The school is always looking for additional volunteers. If you or your organization would like to volunteer please contact the school at (709) 885-2319.



Homework

Student Achievement is an integral part of any child's education. We ask that parents support us in our effort to increase the chances of success for our students and ensure that students complete all assigned work in a timely manner. Homework serves as a reinforcement of skills and should not require a great deal of parental instruction.

If students are not completing homework and/or assignments we will contact the home immediately to inform parents. Please ensure your child is completing their homework.

Parent can use PowerSchool to track their children's missing work.

Late Sign In's & Students Signing Out

If your child is late for school they must go to the General Office before going to class. They are required to sign in and provided a reason for being late.

If your child becomes unwell, upset, or unable to cope with their day at school they are asked to come to the General Office and the Secretary/Administration will contact their parents and ask that they come and collect him/her. Children are best kept at home until they are feeling well enough to return to school.

It is important that the student registration form be completed each year with a list of emergency numbers in the event that a parent cannot be reached.

We have several members of the staff who are fully qualified First Aiders, and having training to deal with students who have fallen, cut or bumped themselves.

Video Surveillance

King Academy utilizes video cameras in the school. These cameras are in all general areas inside and outside of the school and record video 24 hours a day.